

CORPORATE SCRUTINY COMMITTEE

9 April 2024

Detailed Scrutiny Items

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	Customer Service Operations and Out of Hours Service	To include an update on the performance and bedding in of the new telephony system, rolled out in summer/autumn 2023.	Assistant Chief Executive/Assistant Director of Customer Experience, Executive Member for Finance and Performance	
2.	Children's Trust Update	Quarterly Update	Executive Director, Children's Services/ Children's Trust Executive Member for Children's Services	Requested to be added to Workplan by Scrutiny Management Board on 27/11/23

Pre-Scrutiny of Executive Reports

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	Annual Review of Performance Management Framework and Key Performance Indicators	To scrutinise performance management arrangements and key performance indicators to inform Executive’s decision on reports for 2024-25.		
2.				

Regular Scrutiny Items

	Topic	Reasons for Scrutiny	Officer and Executive Member	Notes
1.	Performance Indicators 2023/24	<ul style="list-style-type: none"> To provide members with an update on the Council’s performance across a wide range of services, as measured by Key Performance Indicators, with the aim of informing scrutiny, to include quarterly complaints reporting. 	Executive Director of Finance and Performance Executive Member for Finance and Transformation	
2.	Forecast Draft Outturn 2023/24	<ul style="list-style-type: none"> A regular monitoring report setting out the material financial issues identified since the 2023/24 budget which was set in February 2023. 	Executive Director of Finance and Performance Executive Member for Finance and Transformation	

CORPORATE SCRUTINY COMMITTEE

June 2024

Detailed Scrutiny Items

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.	Agency/OPUS figures	To scrutinise whether best value is being received from the contract and the impacts of vacancies on the Council.	Executive Director of Customer and Governance, Executive Member for Finance and Performance	
2.	Review of Implementation of Pay and Grading	To scrutinise the implementation of the new pay structure and terms and conditions following approval by full Council on 31 August 2023.	Assistant Director for Human Resources	
3.				

Pre-Scrutiny of Executive Reports

	Suggested Topic	Reasons for Scrutiny	Officer, Chair and Executive Member	Notes
1.				
2.				

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Regular Scrutiny Items

	Topic	Reasons for Scrutiny	Officer and Executive Member	Notes
1.	Performance Indicators 2023/24	<ul style="list-style-type: none"> To provide members with an update on the Council's performance across a wide range of services, as measured by Key Performance Indicators, with the aim of informing scrutiny, to include quarterly complaints reporting. 	Executive Director of Finance and Performance Executive Member for Finance and Transformation	
2.	Forecast Draft Outturn 2023/24	<ul style="list-style-type: none"> A regular monitoring report setting out the material financial issues identified since the 2024/25 budget which was set in February 2024. 	Executive Director of Finance and Performance Executive Member for Finance and Transformation	

CORPORATE SCRUTINY COMMITTEE

Topic Areas Beyond June 2024

Detailed Scrutiny Items

	Suggested Topic	Reasons for Scrutiny	Officer and Executive Member	Notes
1.	ICT Working Party		Assistant Chief Executive, Executive Member for Finance and Transformation	Requested to be added to Workplan by Scrutiny Management Board on 27/11/23
2.	Transformation		CLT, Executive Member for Finance and Transformation	Requested to be added to Workplan by Scrutiny Management Board on 27/11/23
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